

### APPENDIX 3: AN INDEX OF KEY DOCUMENTARY MATERIAL

1. Defence Act 1990
2. Ministry of Defence Annual Report 2000
3. Public Service Code of Conduct
4. Cabinet Manual, Section 6: 'Official Information – Protection, Availability and Disclosure'
5. Report of the Controller and Auditor-General: 'Ministry of Defence: Acquisition of Light Armoured Vehicles and Light Operational Vehicles'
6. NZDF Purchase Agreement 2001/02
7. NZDF Annual Report 2001
8. NZDF Organisational Structure
9. Higher Defence Organisation in NZ
10. CDF Directive 24/2001: Unauthorised Transmission of NZDF Information
11. Minute CDF 14/2000: Public Criticism of Government's Policy on Defence
12. DFO 5/1999: NZFD External Relations
13. Minute CDF 11/1999: Leaking of Information to the Media
14. Minute CDF 59/2000: Promotion of Single Service Activities
15. Minute DCDS 58/99: Leaking of Information to the Media
16. Minute CDF 7/2000: Circulation of Research Papers by NZDF Personnel
17. Hon Mark Burton: Press Release – Defence Review and Inquiry Details 10 Sept 01
18. CGS Directive 9/99: NZ Army External Relations Policy
19. DCGS to CDF: Formal Inquiry into the Unauthorised Copying and Distribution of Folios from NZ Army Files 7 Sept 01
20. Minute CDF 51/2001: Security of Defence Documents
21. DCGS to CDF: Investigation into Unsolicited Document 13 Sep 01
22. SOP 2: Army General Staff: Document Handling
23. DCAS to DCDS: Review of Inappropriate Use of Information 9 Oct 01
24. 'Army Ethos and Values'

25. NZDF Civil Staff Code of Conduct
26. RNZN Command, Management and Divisional Manual
27. RNZN Strategic Plan 2001 - 2006
28. CNS to DCDS: Review of Inappropriate Use of Information 9 Oct 01
29. RNZN: Official Information and Ethical Issues Training
30. NZDF Civil Staff Orientation Handbook
31. NZDF Guide to Disciplinary Procedures
32. RNZN: Advice for Media Interviews
33. CNS to CDF Public Criticism of Defence Policy 30 March 00
34. RNZN: 'With all Despatch' – Unauthorised Transmission of NZDF Information 12 Sept 01
35. CO's Weekly Memorandum HMNZS Wakefield 14 Sept 01
36. RNZN Staff Induction Guide – Communications Systems and Office Management
37. RNZN Officers' and Warrant Officers' pledges
38. RNZN Attestation
39. 'Do we need an Air Force?' – public meeting Bulls Town Hall 30 Oct 01
40. DFO 70: Official Information
41. DM 69 (extract): Armed Forces Discipline Act – Unauthorised Disclosure of Information
42. DFO 4 (Chapter 26): Political Activities
43. DFO 20/2000: Protected Disclosures Act 2000
44. Inspector-General to CDF: Preliminary Investigation into Alleged Document Destruction 17 Sept 01
45. Dr Cathy Downes NZDF: 'Building and Sustaining the Intangible Force: An Ethos-directed Defence Force for the 21<sup>st</sup> Century'
46. CDF Minute 68/01: Review of NZDF Standards of Behaviour
47. 'A Modern Sustainable Defence Force Matched to New Zealand's Needs' – Government Defence Statement 8 May 01
48. Hon Burton: Review of Accountabilities and Structural Arrangements Between the Ministry of Defence and the NZDF 17 Oct 01

49. Inquiry into Defence 2000 – Report of the Foreign Affairs, Defence and Trade Committee NZHR 1999
50. 'Defence Blues' - North and South Nov 2001
51. CGS: Schedule of Incidents 2000 – 2001 19 Oct 01
52. Hon M Burton: Review of Possible Unauthorised Defence Disclosures
53. 16 Field Regt: Unit Security Standing Orders 6 Aug 01
54. Terms of Reference between the Minister of Defence and CDF for year ending 30 June 02
55. Secretary of Defence: Response to Schedule of 'Leaked Information'
56. MFAT Code of Conduct
57. MFAT Circular 2000/73: Protected Disclosures Act 2000
58. MFAT Head Office Security Instructions
59. Lt Col I Gordon to DCGS: Influence in the Centre - Opening the Second Front 21 March 97
60. Terms of Reference for Inquiry to be conducted by JAG
61. Refocus of the Army: Army 2005 Implementation
62. CDF: Response to Schedule of 'Leaked Information'
63. DFO 34: NZDF HQ Organisation
64. 'Keeping the Army Ready, Relevant and Capable': CGS Seminar 1997
65. Director SIS to SSC: Review of Defence Force Orders
66. Crown Law Office to SSC: NZDF – Relationship with Government
67. Transit Sheet, NZDF file, R S Mark
68. Military Police Investigation Report: Unauthorised Disclosure of Information, February – April 1999
69. DFO 32/1994: The Privacy act 1993: NZDF Procedures and Practices
70. Army General Staff: Compliance with DFO 70
71. Naval Staff: Compliance with DFO 70
72. Air Staff: Compliance with DFO 70

73. Hon Mark Burton to SSC: covering Fax from Communication Trumps and letter from A Emerson 5 Dec 01
74. Fax from Communication Trumps 5 Dec 01
75. A Emerson to Minister of Defence 5 Dec 01
76. D Morris: example of MP biography
77. A Emerson to D Morris: emails 1 and 5 Nov 01
78. A Emerson to N Simmons: email 7 Nov 01
79. F Folster to [STAFF-SL@ministers.govt.nz](mailto:STAFF-SL@ministers.govt.nz) : NZPA:Legal advice sought over Army allegation
80. Director DESC to SSC: information classification system 7 Dec 01
81. DFO 51: Security Orders